

DATE: August 23, 2006
TO: Michael G. Herring, CA
FROM: Brian McGownd, DDPW\ACE

SUBJECT: Meeting Minutes, PW\Parks 5/23/01

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Wednesday, May 23, 2001. Councilmembers in attendance were Chairperson Barry Streeter (Ward II), Barry Flachsbart (Ward I) and Mary Brown (Ward IV). Also in attendance were Councilmember Dan Hurt (Ward III), Mike Herring – City Administrator, Mike Geisel - Director of Public Works\City Engineer, Brian McGownd - Deputy Director of Public Works\Assistant City Engineer and Darren Dunkle - Superintendent of Parks, Recreation and Arts. The following people were also in attendance: Renie Burgart, Allan Sheppard, Jay Piccirillo, Darcy Capstick, Bob Wald, Marcia McDonald, Marvin Rothberg and Liz Kortkamp.

Agenda Item #5b: Darcy Capstick of the Citizens Committee for the Environment requested permission to use Central City Park on April 20, 2002, for the Eleventh Annual Tree Day Celebration. Mr. Geisel said that the PW/Parks Committee previously granted approval for future Tree Day celebration events at the current level of commitment, and that scheduling of this event was an administrative matter. He reminded everyone that the Committee's approval of this event is contingent upon the event remaining the same in regards of size and activities and approvals would be necessary for any expanded programs or effort.

Agenda Item #6a: Councilmember Hurt gave a brief overview of St. Louis County's proposed Baxter Road project, as well as Ward Two's involvement to date for this project.

Councilmember Flachsbart arrived at the meeting at 5:37 p.m.

Agenda Item #1: Councilmember Brown motioned to accept the meeting minutes of the PW\Parks Committee from March 19, 2001, as submitted. Councilmember Flachsbart seconded the motion which passed unanimously, 3 – 0.

Agenda Item #6a: Mr. Geisel gave a brief description of the scope of the, as well as a history of St. Louis County's proposed Baxter Road project. He stated that St. Louis County is proposing to lower the elevation of Baxter Road at Chateau Village Drive. This will increase the grade of Chateau Village Drive. The County has proposed the option of constructing a cul-de-sac on Chateau Village Drive. This will eliminate the steep grade problem, but will also eliminate access onto Baxter Road. Mr. Geisel said the County is asking the City to take a position on whether or not a cul-de-sac should be constructed on Chateau Village Drive. Marcia McDonald, trustee for Chateau Village, said that she is having a difficult time getting any information out of St. Louis County. Mr. Piccirillo, also a trustee of Chateau Village, requested that the City coordinate a meeting between St. Louis County, the City and the residents. He also stated that 15 out of 19 homeowners within the subdivision do not want a cul-de-sac to be constructed. Mr. Geisel stated that he had no concerns facilitating a meeting with the County and the residents. **Councilmember Flachsbart motioned to direct Staff to work with the trustees of the affected subdivisions to develop questions to be submitted, in writing, to St. Louis County regarding the proposed project at the Chateau Village Drive and Baxter Road intersection, and to facilitate a meeting with St. Louis County and the residents. Councilmember Brown seconded the motion.** Mr. Geisel asked the Committee if the City was going to take a position on this issue, as was requested by St. Louis County. The Committee said that a position on this issue would not be taken at this time. It was

decided that all of the trustees and residents of the affected subdivisions would be notified of the meeting date. **The motion passed unanimously, 3 – 0.**

Agenda Item #6b: Councilmember Hurt requested that the City formally request that, as part of the Baxter Road project, St. Louis County bury all existing overhead utilities underground within the project limits. **Councilmember Flachsbart motioned to direct Staff to formally request that, as part of the Baxter Road project, St. Louis County bury all existing overhead utilities underground within the project limits. Councilmember Brown seconded the motion which passed unanimously, 3 – 0.**

Agenda Item #5a: Darcy Capstick of the Citizens Committee for the Environment gave a brief history of the CCE's Recycle Drives. She requested that authorization be given to hold three recycle drives per year in April, August and November at Schnucks Hilltown Village and at Dierbergs Marketplace. Discussion ensued regarding other possible locations. **Councilmember Brown motioned to authorize the CCE to hold three recycle drives per year in April, August and November at Schnucks Hilltown Village and at Dierbergs Marketplace. Councilmember Flachsbart seconded the motion which passed unanimously, 3 – 0.**

Agenda Item #4: Mr. Herring briefly summarized the process by which the solid waste hauling proposals were obtained and analyzed. He explained that Staff's recommendation to accept the proposal submitted by Midwest Waste, was based upon the basic service, which is once a week curbside recycling and solid waste pickup. He said that the other bid items that were identified are for optional services. Each homeowner can decide on whether or not to sign up for optional service(s). Mr. Herring stated that since only 42% of the households are signed up for yardwaste, Staff recommends that the optional bid for basic service with mandatory year round yardwaste collection be eliminated from consideration. He reminded the Committee that, at a previous meeting, the Committee recognized that the current method of month to month subscription for optional yardwaste collection was a problem. The Committee directed Staff to obtain quotes based upon a minimum three-month subscription for optional yardwaste collection. He confirmed that the quotes that were obtained for optional yardwaste collection were for a minimum three month subscription. Mr. Herring went on to state that very few complaints are received at City Hall regarding the basic service provisions currently provided by Midwest Waste. He said that the majority of the complaints involve optional services, such as rear yard pick up and twice a week pickup as well as the collection of yardwaste. He believes that by requiring a minimum three month yardwaste subscription, the complaints will decrease. Councilmember Hurt asked if Staff was recommending entering into a contract for a three- year period or a five-year period. Mr. Herring said a five-year period in order to lock into the rates proposed for years four and five, which reflected increases of only 3% and 1% respectively. Councilmember Hurt said that he was concerned about the length of the contract. Mr. Herring reminded the Committee that the contract contains performance requirements that the hauler must live up to. Councilmember Hurt brought up the subject of rotating pickup days within the Wards. Councilmember Streeter stated that he felt this would cause problems. Councilmember Flachsbart stated that he was opposed to entering into an exclusive contract and that he thinks that competition should be allowed. Councilmember Streeter asked if anyone from the audience had anything that they would like to add. Mr. Allan Sheppard stated that he was in favor of having different companies for each service. One company for trash collection, one for recycling pickup and one for yardwaste collection. He said he recalled that

this was a recommendation that was made by a consultant. Mr. Herring reminded the Committee that at the January 24, 2001, meeting the Committee discussed the RFP that was to be used and that the only change that the Committee requested was the change regarding the length of the yardwaste subscription. Councilmember Streeter asked Darcy Capstick if the CCE had any comments. Mrs. Capstick stated that the CCE developed recommendations back in September of 1999. She said that the CCE had not seen the bid recommendation. Councilmember Hurt requested that the CCE be given a copy of the bid recommendation. Mr. Herring stated that as part of the recommendation, Staff requests that a clause be added to the contract allowing the City to enter into negotiations with the contractor to extend the contract beyond five years, assuming the contractor is meeting all the terms of the contract. The contract extension would be based on mutually agreed upon prices, not to exceed a 3% increase per year, from year five of the current contract. **Councilmember Brown motioned to recommend to City Council that the solid waste contract be awarded to Midwest Waste for a period of five years, and that the contract be revised to include a contract clause allowing additional annual extensions of the contract, assuming the contractor is meeting all the terms of the contract, and that such extension would be based on mutually agreed upon prices, not to exceed a 3% increase per year, after year five of the current contract. Councilmember Streeter seconded the motion which passed, 2 – 1, with Councilmember Flachsbart voting in opposition.**

Agenda Item #2: Councilmember Flachsbart motioned to select Councilmember Streeter as Chairperson of the Public Works/Parks Committee and to select Councilmember Brown as Vice-Chairman of the Committee. Councilmember Brown seconded the motion which passed unanimously, 3 – 0.

Agenda Item #3: The Committee discussed the Committee Liaison assignments. They agreed upon the following assignments:

Public Works Citizens Advisory Group – Councilmember Flachsbart
Parks, Recreation & Arts Citizens Advisory Committee – Councilmember Streeter
Public Works Board of Variance – Councilmember Brown
Citizens Committee for the Environment – Councilmember Casey
Beautification Committee – Councilmember Brown
Chesterfield Arts Commission – Councilmember Casey

Councilmember Flachsbart motioned to accept the Committee Liaison assignments as recommended. Councilmember Brown seconded the motion which passed unanimously, 3 – 0.

Agenda Item #7: Mr. Geisel explained that the agricultural levee located on the CVAC property was experiencing severe erosion. He stated that the levee provides protection to the farmland between the Missouri River and the Monarch-Chesterfield Levee. In the past, although he was unaware of any formal agreements or obligations, each property owner maintained the portion of the levee that is on their property. Mr. Geisel requested direction from the Committee as to whether Staff should pursue repairs or allow the agricultural levee to continue to degrade. Councilmember Flachsbart asked if the other property owners were maintaining their portion of the levee. Mr. Geisel said yes they were, and that a legal opinion

received from the City Attorney stated that the City might have some liability if the levee were to fail. **Councilmember Flachsbart motioned to direct Staff to pursue engineering services to design a method of repair to the agricultural levee located at the CVAC, the cost of the engineering services to be funded by a transfer from contingency. The cost of the repair will be budgeted for 2002.** Councilmember Brown asked if the engineering work could be done in-house. Mr. Geisel said that he and his Staff had been working on this project for 18 months, unsuccessfully. Councilmember Streeter asked when would the engineering analysis be done. Mr. Geisel said that it should be done immediately so that a budget number could be developed and included in the 2002 budget. **Councilmember Brown seconded the motion which passed unanimously, 3 – 0.**

Agenda Item #8: Mr. McGownd provided an update of the Residential Sanitary Sewer Lateral Program to the Committee. He stated that the program has been very successful, and that if the applications keep coming in at the current rate, the program will run out of money within the next couple of months. Mr. Geisel stated that other municipalities had experienced the same thing in the first couple of years of their program. Mr. McGownd said that any applications that are received after the funds have been depleted would be placed on a waiting list for 2002. Councilmember Hurt asked how emergency applications would be handled. Mr. McGownd said that he and Mr. Geisel had discussed holding back some funds for emergency repairs only. He said to date only four applications had been emergencies. The program's current cap as well as the items that are covered by the program were discussed. Discussion ensued regarding the program's policy as it relates to homes that are on septic systems. Mr. McGownd stated that the program covers the line from the home to the septic tank, and that no portion of the septic tank or drain field is covered. He mentioned that this line is made out of the same materials as the line that serves a home that is connected to an MSD sewer, and therefore, can suffer the same problems. The Committee did not recommend any change to the current policy.

Agenda Item #9: Councilmember Brown gave a brief overview of the offer made by Mr. Joe Norton, Director of the Butterfly House, to sponsor a butterfly garden within a public location. The Committee discussed possible locations of the garden. **Councilmember Flachsbart motioned to accept the offer made by Mr. Norton and the Butterfly House, and to direct the Beautification Committee to find a location for the Butterfly Garden, with such location being approved by Mr. Geisel. Councilmember Brown seconded the motion which passed unanimously, 3 – 0.**

Agenda Item #10: Councilmember Streeter stated that several children cross the intersection of Schoettler Valley and Highcroft on a daily basis going to and from school and the subdivision swimming pool. He said he would like to get an understanding of the pros and cons of installing a pedestrian signal at this location. Mr. Geisel stated that this is a four-way stop intersection with crosswalks. He said that a standard traffic signal would have to be installed in lieu of a pedestrian signal, and that a traffic signal at this location was probably not warranted. He said that the City does not currently maintain any traffic signals within the City. The addition of a signal would require the maintenance division to gear up for this new responsibility. After further discussion the Committee took no action regarding this matter.

Agenda Item #14: Councilmember Brown stated that she had received questions from residents regarding CVAC park rules which prohibit bringing coolers into the CVAC and that she would like to discuss this

issue. Mr. Geisel stated that coolers are not a problem as long as they stay in the parking lot. However, if allowed to be brought into the park, the City has no control of what is contained within the cooler. If coolers were allowed in the park we would have potential problems with glass bottles, trash, alcohol, and Staff would have to police the park more frequently. The Committee took no action on this item.

Agenda Item #15: Mr. Dunkle summarized the proposed Public Art Acceptance Policy. Councilmember Flachsbart stated that this should be a staff review practice and policy and that staff should utilize this policy in making a recommendation regarding accepting an art donation. Councilmember Hurt stated that the policy should be changed to require recommendations to go through the PW/Parks Committee. The Committee would then forward a recommendation to City Council for final action. Mr. Geisel said that Staff would make the changes that were suggested by the Committee.

Agenda Item #11: Councilmember Streeter stated that he would like to begin the process of lighting the parking lot at the CVAC. Mr. Dunkle said that he obtained a rough estimate in the range of \$40,000 to \$80,000 to light the parking lot. Councilmember Streeter requested that Staff get more facts regarding the cost to install parking lot lights per City standards and to obtain a cost to install a light at the entrance and a light at the maintenance building. Discussion ensued regarding lighting the remaining soccer fields and ballfields. Councilmember Flachsbart suggested that Staff analyze the cost of the lighting versus the additional revenue that would be generated from renting the lit fields. Mr. Geisel stated that Staff would provide the Committee with the requested information.

Agenda Item #13: Councilmember Streeter requested that Staff send a letter to the Parkway School District regarding the joint funding for Parks at Shenandoah and Highcroft Elementary Schools. The Committee agreed with Councilmember Streeter's request, and directed Mr. Geisel to send a letter as requested.

Agenda Item #16: Councilmember Flachsbart asked the status of the PRACAC's mission statement. Mr. Geisel said that at a previous Committee meeting the Committee had returned the mission statement back to the PRACAC, with specific modifications, and that nothing has been received back from the PRACAC. It was decided that this issue will be placed on the next PW/Parks agenda and that the PRACAC will respond by the next meeting.

Councilmember Hurt requested that another letter be sent to St. Louis County regarding the Baxter Road project. This letter would request that the County would include, as part of the project, extensive landscaping, if the homeowners agrees, for sight, sound and safety reasons, and that common ground would be utilized for this landscaping wherever possible. **Councilmember Brown motioned to direct Staff to write a letter to St. Louis County, as requested by Councilmember Hurt, in regards to the Baxter Road Project. Councilmember Flachsbart seconded the motion which passed unanimously, 3 – 0.**

Agenda Item #12: Councilmember Streeter stated that now that the Government Center is on its way to completion he would like to start focusing on the issue of expanding the current park system. Discussion ensued regarding locations, funding, and consultants. Staff was asked to provide an update of the Parks

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Master Plan for the next meeting of this Committee.

The meeting adjourned at 7:40 p.m.

The next meeting of the PW\Parks Committee is scheduled for July 25, 2001, in the Council Conference Room located at the Government Center.

cc: Mayor John Nations
Department Heads/Executive Staff